



# COLLEGE OF OPTOMETRISTS OF BRITISH COLUMBIA

906 – 938 Howe St. Vancouver, BC V6Z 1N9

604-623-3464 [college@optometrybc.ca](mailto:college@optometrybc.ca)

Board Meeting Minutes, Dec 6, 2020

Approved March 1, 2021

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## 1. INTRODUCTIONS

### Members present:

- Dr. Sally Donaldson
- Dr. Justin Asgarpour
- Dr. David Schwirtz
- Dr. Pardeep Dhillon (9:45 am)
- Dr. Jaelyn McComas
- Dr. Kelly Tokar
- Mr. Joseph Finamore (Public Member)
- Ms. Concetta Risi (Public Member)
- Ms. Joyce Kenoras (Public member)

### Staff present:

- Mary Watterson, Interim Registrar
- Dr. Joan Hansen, Assistant

Dr. Donaldson, Chair called the meeting to order at 9:02 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam, Squamish and Tsleil Waututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

## 2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved as circulated with the addition of item 8.5 Request for Consideration under s.139. Item 7.4 was moved to "in private" at the end of the meeting.

## 3. APPROVAL OF MINUTES

3.1 It was moved and carried to approve the May 11, 2020 meeting minutes.



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- 3.2 It was moved and carried to approve the June 16, 2020 conference call minutes in private.
- 3.3 It was moved and carried to approve the June 29, 2020 conference call minutes in private.
- 3.4 It was moved and carried to approve the July 20, 2020 conference call minutes in private.
- 3.5 It was moved and carried to approve the August 24, 2020 conference call minutes in private.
- 3.6 It was moved and carried to approve the August 26, 2020 electronic minutes in private.
- 3.7 It was moved and carried to approve the September 4, 2020 electronic minutes in private.
- 3.8 It was moved and carried to approve the September 14, 2020 meeting minutes.
- 3.9 It was moved and carried to approve the November 24, 2020 conference call minutes in private.

#### 4. CORRESPONDENCE RECEIVED – CONSENT AGENDA

It was moved and carried that the Board adopts Consent Agenda, as circulated.

#### 5. REPORTS

Mary Watterson noted that the first ever online Jurisprudence Exam will be conducted mid December. It was moved and carried that the Board accepts reports as circulated and as presented.

#### 6. FINANCIAL REVIEW

- 6.1 It was moved and carried that the Board approves the Balance Sheets as presented.
- 6.2 It was moved and carried that the Board approves the Income Statements as presented.
- 6.3 It was moved and carried that the Board approves the 2021 budget as presented.

#### 7. UNFINISHED BUSINESS

- 7.1 Committee review – Registrants expressing an interest in serving on Committee will be contacted again and Committees will be updated at the next meeting. Committee descriptions will be utilized in next call for volunteers.
- 7.2 It was moved and carried that the Board approves the Reserve policy.
- 7.3 It was moved and carried that the Board approves the use of Consent Agenda as presented.
- 7.4 Registrar's position – As this item involves personnel matters it was moved to end of meeting – in private.
- 7.5 The Calendar was adopted
- 7.6 It was moved and carried that the Board continues with the Modernization of Health Professions Regulation

#### 8. NEW BUSINESS



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- 8.1 It was moved and defeated that the Board, pursuant to Bylaw 139 waives a portion of Renewal fees.
- 8.2 It was moved and defeated that the Board, pursuant to Bylaw 139 waives the late renewal fee.
- 8.3 It was moved and carried that the Board appoint a working group consisting of Dr. Justin Asgarpour, Dr. Jaelyn Mc Comas, Ms. Connie Risi, and Dr. David Schwirtz as advisor, to address questions around Teleoptometry.
- 8.4 It was moved and defeated that the Board, pursuant to Bylaw 139 waives the late renewal fee.
- 8.5 It was moved and defeated that the Board, pursuant to Bylaw 139 waives the late renewal fee.

### 9. NEXT MEETING

The College Board has been scheduled to meet on March 1, 2021.

### 10. ADJOURNMENT

There being no further business, the meeting concluded at 12:08 pm.

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Dr. Sally Donaldson, Chair