



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, October 20, 2019  
Approved December 8, 2019

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## 1. CALL TO ORDER AND INTRODUCTIONS

### Members present:

- Dr. Justin Asgarpour
- Dr. Joan Hansen
- Dr. David Schwirtz
- Dr. Sally Donaldson
- Dr. Pardeep Dhillon
- Dr. Jaelyn McComas
- Ms. Joyce Kenoras (Public Member)
- Mr. Joseph Finamore (Public Member)

### Staff present:

- Dr. Dale Dergousoff, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Dr. Asgarpour, Chair called the meeting to order at 9:10 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam, Squamish and Tsleil-Waututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

## 2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved, as circulated.

## 3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board adopts the May 27, 2019 meeting minutes, as circulated.

3.2 It was moved and carried that the Board adopts the June 25, 2019 conference call minutes in private with minor amendment.

3.3 It was moved and carried that the Board adopts July 23, 2019 extraordinary meeting minutes in private, as circulated.

3.4 It was moved and carried that the Board adopts September 17, 2019 minutes by email, as circulated.

## 4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received as follows:

Items 4.1, 4.3 to 4.14 *no further action*.

Item 4.2, Registrar to correspond with Ministry of Health

## 5. REPORTS

It was moved and carried that the Board accepts reports 5.1 as presented, and 5.2 and 5.3 as circulated.



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## **6. FINANCIAL REVIEW**

6.1 It was moved and carried the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented.

## **7. UNFINISHED BUSINESS**

7.1 Pursuant to Bylaw 17(1), it is resolved that no changes be made to Committee membership.

7.2 Pursuant to Bylaw 25(1) and 25(2), it is resolved that no changes be made to honorarium to board and committee members.

7.3 Governance Manual – in process.

## **8. NEW BUSINESS**

8.1 Declaration of Commitment to Cultural Safety and Humility in the regulation of optometrists serving First Nations and Indigenous Peoples in Canada signed by Federation of Optometric Regulatory Authorities of Canada, July 13, 2019.

8.2 FNHA – San'yas Indigenous cultural Safety Training Program – tabled to the next meeting.

8.3 In accordance with s. 98(3), it was moved and carried that the Board approves the appointment of a registrant of the College to receive the records containing personal information from the deceased registrant.

8.4 It was moved and carried that in accordance with s. 139 the Board waives reinstatement application fee requested by the registrant.

8.5 ON announcement: Request for Expressions of Interest

- Action item: The Registrar to respond to the writer, reaffirming College's position.

8.6 FORAC-FAROC Policy on Teleoptometry

- Action item: Working group to create a Teleoptometry Policy for the College

8.7 Registrar's position - As this item involves personnel matter, in accordance with Bylaws, s. 15.7(e), it was moved and carried at 1:48pm that the Board, with the exclusion of the Interim Registrar and the CAO/Assistant to the Registrar, goes in private session. On resuming open session at 2:12pm, the Board noted that:

Human Resources Advisory Group conducts the performance evaluation of the Interim Registrar.

It was moved and carried that the Board appoints Dr. Joan Hansen and Mr. Joseph Finamore to the Human Resources Advisory Group.

8.8 It was resolved that, in accordance with the authority established in section 19(1) of the *Health Professions Act*, R.S.B.C. 1996, c. 183, and subject to filing with the Minister of Health as required by section 19(3) of the Act, the Board amends the Bylaws of the College of Optometrists of British Columbia, as set out in the schedule attached to this resolution.

## **9. NEXT MEETING**

The College Board has been scheduled to meet on December 8, 2019, March 2, May 11 and December 6, 2020.

## **10. ADJOURNMENT**

There being no further business, the meeting concluded at 2:30 pm.

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