



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, May 27, 2019  
Approved October 20, 2019

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## 1. CALL TO ORDER AND INTRODUCTIONS

### Members present:

- Dr. Justin Asgarpour
- Dr. Joan Hansen
- Dr. David Schwirtz
- Dr. Sally Donaldson
- Dr. Pardeep Dhillon
- Dr. Jaelyn McComas
- Mr. Joseph Finamore (Public Member)
- Mr. Gurminder Singh Parihar (Public Member)
- Ms. Joyce Kenoras (Public Member)

### Staff present:

- Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

### Guests:

Ms. Michelle MacDonald  
Dr. Dale Dergousoff

Dr. Asgarpour, Chair called the meeting to order at 9:10 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam Squamish and Tsleil-Waututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

## 2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved, to include:

8.8 Governing in the Public Interest

## 3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board adopts the March 18, 2019 meeting minutes with minor amendments.

## 4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received as circulated.

## 5. REPORTS

It was moved and carried that the Board accepts reports 5.1 and 5.2 as presented, 5.3 as circulated.

## 6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented.



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## 7. UNFINISHED BUSINESS

### 7.1 Committee review

It was moved and carried that in accordance with Bylaws, section 17, the Board makes the following committee appointment:

Pursuant to Bylaw 17, it is resolved that Dr. Jaelyn McComas, is appointed to the Inquiry Committee.

### 7.2 BCDO, 2019 Joint Strategic Retreat – in process

### 7.3 Standard of Practice – Practice Enhancement Program

It was moved and carried that the Board approves the proposed changes to the Standards of Practice and Statements of Guidance introduced December 7, 2018, with insertion “current to May 27, 2019”

## 8. NEW BUSINESS

8.1.1 Pursuant to Bylaw 13(4), it was moved and carried that the board of the College elects Dr. Robin Simpson, Acting Chair of the Board of the College, until a Chair is elected by the Board.

8.1.2 Pursuant to Bylaw 13(1), it was moved and carried that the Board of the College elects Dr. Justin Asgarpour, Chair of the Board of the College, for a term of one year.

### 8.2 Election of the Vice-Chair

Pursuant to Bylaw 13(1), it was moved and carried that the Board of the College elects Dr. Sally Donaldson, Vice-Chair of the Board of the College, for a term of one year.

### 8.3 Appointment of FORAC member delegate

It was moved and carried that the Board of the College appoints Dr. Dale Dergousoff as the College delegate to FORAC.

### 8.4 Appointment of OEBC member delegate

It was moved and carried that the Board of the College appoints Dr. Dale Dergousoff as the member delegate to OEBC

### 8.5 Bank of Montreal, Authorized Signatory

It was moved and carried:

THAT the Board approves that all cheques of the College drawn on its General, Savings or Investment accounts be signed on its behalf by any two of Dale Dergousoff, Stanka Jovicevic or Daniel Komarnicky (each an “**Authorized Signatory**”) are authorized for and on behalf of the Corporation:

- a) to negotiate with, deposit with or transfer to Bank of Montreal (the “**Bank**”) (but for credit to the Corporation’s account only) all or any bills of exchange, promissory notes, cheques and orders for the payment of money and other negotiable instruments, and for the said purpose to endorse the same on behalf of the Corporation (by rubber stamp or otherwise);
- b) to arrange, settle, balance and certify all books and accounts between the Corporation and the Bank; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;
- c) to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefor.



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THAT all resolutions with respect to the accounts specified above and as to banking and signing officer(s), member(s) or any one or more Authorized Signatories passed by the Board College and relating to the accounts specified above held with the Bank previous to this resolution are repealed.

THAT this resolution/by-law, as applicable, shall be irrevocable until a resolution repealing this resolution shall have been passed and a certified copy delivered to the Bank at each branch or agency where an account of the Corporation shall be kept.

## 8.6 Honorarium to be paid to board and committee members

Pursuant to Bylaw 25(1), it was moved and tabled to the next Board meeting that the Board of the College fixes an honorarium to be paid to board and committee members.

## 8.7 Policy Governance

Presentation by Ms. Michelle MacDonald

## 8.8 Governing in the Public Interest

Risk Management Training for BC Public Sector, Board Members, May 2019

8.9 It was moved and carried that the Board extends the meeting till 5:00pm, to complete the business.

- Action item: Governance and Nomination Advisory Group to conduct an analysis of current resources and a strategy to complete the Governance manual

## 9. NEXT MEETING

The College Board has been scheduled to meet on October 7, 2019

## 10. ADJOURNMENT

There being no further business, the meeting concluded at 5:00 pm.