



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, March 18, 2019

Approved May 27, 2019

---

## 1. CALL TO ORDER AND INTRODUCTIONS

### Members present:

- Dr. Justin Asgarpour
- Dr. Dale Dergousoff (Teleconference)
- Dr. Joan Hansen
- Dr. Sally Donaldson
- Dr. Pardeep Dhillon
- Mr. Joseph Finamore (Public Member)
- Mr. Gurminder Singh Parihar (Public Member)
- Ms. Joyce Kenoras (Public Member)

### Staff present:

- Dr. Robin Simpson, Registrar
- Mary Watterson (Temporary)

### Regrets:

- Dr. David Schwartz

Dr. Asgarpour, Chair called the meeting to order at 9:25 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam Squamish and Tsleil-Waututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

## 2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved, as amended, moving item 8.4 to the morning session.

## 3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board adopts the December 9, 2018 meeting minutes.

3.2 It was moved and carried that the Board adopts the January 30, 2019 in private conference call minutes.

## 4. CORRESPONDENCE RECEIVED

*At 9:45 am the Chair called an In-Camera Session in accordance with the CDOBC Bylaws s. 15(7)(e)*

*At 9:55 am the Public Session of the Board resumed. No business was conducted.*

It was moved and carried that the Board adopts Correspondence Received as follows:

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 4.10, 4.11, 4.12, 4.13, and 4.14 as circulated.



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, March 18, 2019

Approved May 27, 2019

---

## 5. REPORTS

It was moved and carried that the Board accepts reports 5.1, and 5.3 as circulated; 5.2 as presented, and 5.4 deferred

**Action Item:** In follow up to 5.2, the Registrar to arrange presentation by governance consultant at the next Board meeting

## 6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented

6.3 It was moved and carried that the Board approves the audited Financial Statements December 31, 2018 as prepared by Smythe CPA

*At 11:20 am the Chair called an In-Camera Session in accordance with the CDOBC Bylaws s. 15(7)(e)*

*At 12:00 noon the Public Session of the Board resumed. No business was conducted.*

## 7. UNFINISHED BUSINESS

7.1 Committee review

The Board of the College acknowledges Dr. D. Dergousoff's resignation, effective January 1, 2019, from the Quality Assurance Committee and thanks him for decades of service.

The Board of the College acknowledges Mr. Gurminder Parihar's resignation, effective March 18, 2019, from the Quality Assurance Committee and thanks him for his service.

It was moved and carried, pursuant to Bylaw 17, that Ms. Joyce Kenoras is appointed to the Quality Assurance Committee effective immediately

The Board of the College acknowledges Mr. Gurminder Parihar's resignation from the Registration Committee, effective March 18, 2019 and thanks him for his service

It was moved and carried that Mr. Joseph Finamore is appointed to the Registration Committee effective immediately. The Board of the College acknowledges Dr. D. Dergousoff's resignation from the Human Resources Advisory Committee, effective immediately, and thanks him for his service.

It was moved and carried that Ms. Joyce Kenoras is appointed to the Discipline Committee effective immediately

The Board of the College acknowledges Dr. Justin Asgarpour's resignation from the Finance Advisory Group, effective immediately and thanks him for his service.

It was moved and carried that Dr. Justin Asgarpour is appointed to the Human Resources Advisory Group.

7.2 BCDO 2019 Joint Strategic Retreat discussed

**Action Item:** The Registrar to proceed with planning for the Joint Strategic Retreat, September 14 to 19, on the assumption that all Board members will participate.

7.3 Standard of Practice – Practice Enhancement Program Update

7.4 Stakeholder Relations discussed

*At 2:10 pm the Chair called an In-Camera Session in accordance with the CDOBC Bylaws s. 15(7)(e)*

*At 2:20 pm the Public Session of the Board resumed. No business was conducted.*



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, March 18, 2019

Approved May 27, 2019

---

7.5 Whereas: Between the dates of September 1, 2018 and December 21, 2018 the Board of the College did not have a full complement of members as contemplated by section 17(4) of the *Health Professions Act*; it was moved and carried:

THAT the Board ratifies the motions listed:

Motions on September 6, 2018 Public meeting – 5.2.1, 5.3;

Motions on September 6, 2018 Private meeting 4.1.1, 4.2.1, 4.2.2;

Motions on October 15, 2018 Public meeting – 6.1, 7.1;

Motion on October 15, 2018 Private meeting – 7.1;

Motion on November 7, 2018 Private meeting 4.1;

Motions on December 9, 2018 Public meeting – 3.1, 3.2, 3.3, 4, 5, 6.1, 6.2, 6.3, 7.1, 7.4, 7.5, 8.1, 8.2, and 8.4.

## 8. NEW BUSINESS

8.1 Election – The Registrar noted that nominations to the Board of the College closed January 15, 2019. As two registrants were nominated, in accordance with s. 7 of the Bylaws, for the two positions to be elected, the Registrar declared the nominees to be acclaimed and notified all registrants

8.2 Automobile allowance – it was moved and carried that the Board approves automobile allowance rate of 0.58 per kilometer for the first 5,000 kilometers driven, and 0.52 per kilometer after that.

8.3 Bank of Montreal, Authorized Signatory - It was moved and carried:

THAT the Board approves that all cheques of the College drawn on its General, Savings or Investment accounts be signed on its behalf by any two of Robin Simpson, Stanka Jovicevic or Daniel Komarnicky (each an "Authorized Signatory") are authorized for and on behalf of the Corporation:

- a) to negotiate with, deposit with or transfer to Bank of Montreal (the "Bank") (but for credit to the Corporation's account only) all or any bills of exchange, promissory notes, cheques and orders for the payment of money and other negotiable instruments, and for the said purpose to endorse the same on behalf of the Corporation (by rubber stamp or otherwise);
- b) to arrange, settle, balance and certify all books and accounts between the Corporation and the Bank; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;
- c) to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefor.

8.4 BCDO Prescribing Authority of Oral Medications – presentation by Dr. Jonathan Lam, President; Dr. Errin Bligh, Vice-President; and Pria Sandhu, CEO

## 9. NEXT MEETING

The College Board has scheduled meetings on May 27, October 7, and December 8, 2019 at 9:00 am.

## 8 ADJOURNMENT

There being no further business, the meeting concluded at 2:26 pm.