



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, Sept 14, 2020
Approved Dec 6, 2020

1. CALL TO ORDER AND INTRODUCTIONS

Members present:

- Dr. Sally Donaldson
- Dr. Justin Asgarpour
- Dr. David Schwirtz (Virtual)
- Dr. Pardeep Dhillon
- Dr. Jaelyn McComas (Virtual)
- Dr. Kelly Tokar
- Mr. Joseph Finamore (Public Member)
- Ms. Concetta Risi (Public Member)
- Ms. Joyce Kenoras (Public member) (Virtual)

Staff present:

- Mary Watterson, Interim Registrar
- Dr. Joan Hansen, Assistant

Dr. Donaldson, Chair called the meeting to order at 9:15 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam, Squamish and Tsleil Waututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved circulated.



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3. APPROVAL OF MINUTES

- 3.1 It was moved to table approval of the May 11, 2020 meeting minutes.
- 3.2 It was moved to table approval of the June 16, 2020 conference call minutes in private.
- 3.3 It was moved to table approval of the June 29, 2020 conference call minutes.
- 3.4 It was moved to table approval of the July 20, 2020 conference call minutes.
- 3.5 It was moved to table approval of the August 24, 2020 conference call minutes.

4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received, as circulated.

5. REPORTS

Dr. Donaldson formally thanked Stanka Jovicevic for her 20 years of service to the College. We are functioning so well because of her past efforts. She also thanked Dr. Dale Dergousoff for his years on the Board of Examiners, the College and as Interim Registrar.

It was moved and carried that the Board accepts reports as circulated and as presented.

6. FINANCIAL REVIEW

- 6.1 It was moved and carried that the Board approves the Balance Sheets as presented.
- 6.2 It was moved and carried that the Board approves the Income Statements as presented.
- 6.3 Initial review of budget proposals was tabled

7. UNFINISHED BUSINESS

7.1 Committee review - Whereas, Mr. Tom Beasley resigned the Registration Committee, it is resolved that in accordance with s. 17 of the College Bylaws, the Board approves the appointment of Ms. Concetta Risi, as a member of the Registration Committee.

7.2 It was decided to continue with discussions regarding amalgamation of Colleges.

7.3 Committee descriptions to be developed utilizing TOR from GNAG so that recruiting new Committee members can be more relevant.

7.4 Registrar's position – Following the resignation of Dr. Dergousoff as Registrar, an introduction and warm welcome was extended to Mary Watterson who will act as Interim Registrar.



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8. NEW BUSINESS

Discussion was had regarding need for more Board Orientation. An update to the manual and method of delivery to be developed. A full day of Governance being organized for this fall.

8.1 Honorarium requests to be defined better in new governance manual and orientation.

8.2 COVID Update – Exploring ways to make meetings more efficient, now that we are holding them virtually. The use of Consent agenda is a possibility.

8.3 An HR firm has been engaged to assist with recruitment of a replacement for the CAO/Assistant to the Registrar.

8.4 Strategic plan needs to be added to each agenda. Mary Watterson to address this using documentation from the past. Plans for an update need to be formulated.

8.5 Jurisprudence exam is on hold due to COVID and will be held as soon as possible. New Registrants must take the Jurisprudence exam when it becomes available.

8.6 College Calendar will be updated for 2021.

8.7 Board Development. Watson Group has been engaged and have been very helpful. They will be used for a Board Development day in the future.

8.9 Cultural Sensitivity training to be explored for all the Board members.

9. NEXT MEETING

The College Board has been scheduled to meet on Dec 6, 2020.

10. ADJOURNMENT

There being no further business, the meeting concluded at 2:25 pm.