



# COLLEGE OF OPTOMETRISTS OF BC

## **Board Meeting Minutes, May 11, 2020**

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Approved Dec 6, 2020

### **1. CALL TO ORDER AND INTRODUCTIONS**

#### **Members present:**

- Dr. Sally Donaldson
- Dr. Justin Asgarpour
- Dr. Kelly Tokar
- Dr. David Schwartz
- Dr. Jaelyn McComas
- Mr. Joseph Finamore (Public Member)
- Ms. Concetta Risi (Public Member)
- Ms. Joyce Kenoras (Public Member)

#### **Staff present:**

- Dr. Dale Dergousoff, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

#### **Regrets:**

- Dr. Pardeep Dhillon

Dr. Asgarpour, Chair called the meeting to order at 9:12 AM via video conference.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam, Squamish and TsleilWaututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

### **2. ADOPTION OF AGENDA**

It was moved, seconded, and carried that the Agenda be changed to begin with Section 8 New Business.

## **8. NEW BUSINESS**

8.1 Pursuant to Bylaw 13(4), it was moved and carried that the board of the College elects Dr. Dale Dergousoff, Acting Chair of the Board of the College, until a Chair is elected by the Board.

8.2 Pursuant to Bylaw 13(1), it was moved and carried that the Board of the College elects Dr. Sally Donaldson, Chair of the Board of the College, for a term of one year.

8.2 Pursuant to Bylaw 13(1), it was moved and carried that the Board of the College elects Dr. Justin Asgapour, Vice-Chair of the Board of the College, for a term of one year.

## **3. APPROVAL OF MINUTES**

3.1 It was moved and carried that the Board adopts the March 2, 2020 meeting minutes, as circulated.

3.2 It was moved and carried that the Board adopts the March 17, 2020 teleconference call, as circulated.

## **4. CORRESPONDENCE RECEIVED**

It was moved and carried that the Board adopts Correspondence Received, as circulated.

## **5. REPORTS**

It was moved and carried that the Board accepts reports as circulated and as presented.

## **6. FINANCIAL REVIEW**

6.1 It was moved and carried that the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented.

## **7. UNFINISHED BUSINESS**

### **7.1 Committee review**

1. Whereas, Dr. Sally Donaldson is now the chair, it is resolved that in accordance with s. 17 of the College Bylaws, the Board approves the appointment of Dr. Vikram Mangat, as a member of the Registration Committee.
2. In accordance with s. 17 of the College Bylaws, it was moved and carried to appoint Dr. Andrew Asgapour as chair of the Registration Committee.
3. In accordance with s. 17 of the College Bylaws, it was moved and carried to strike Dr. Joan Hansen and Dr. Pardeep Dhillon from the Quality Assurance Committee and to appoint Dr. Nieka Sabeti and Dr. Ignacio Salvati.
4. In accordance with s. 17 of the College Bylaws, it was moved and carried to strike Dr. Joan Hansen from patient Relations Committee and appoint Dr. Kelly Tokar.
5. In accordance with s. 17 of the College Bylaws, it was moved and carried to strike Dr. Joan Hansen as chair of the Patient Relations Committee and appoint Dr. Kelly Tokar.
6. In accordance with s. 17 of the College Bylaws, it was moved and carried to appoint Ms. Concetta Risi and Dr. Justin Asgapour to the Patient relations Committee
7. In accordance with s. 17 of the College Bylaws, it was moved and carried to strike Dr. Joan Hansen from Inquiry Committee and appoint Dr. Kelly Tokar.
8. In accordance with s. 17 of the College Bylaws, it was moved and carried to strike Ms. Joyce Kenoras from Inquiry Committee and appoint Ms. Concetta Risi.
9. It was moved and carried that the Board appoints Dr. David Shwartz to the Human Resources Advisory Group.

10. It was moved and carried that the Board appoints Dr, Sally Donaldson, as a chair of the Human Resources Advisory Group.
11. It was moved and carried that the Board appoints Dr. Justin Asgapour and Ms. Concetta Risi as members of the Governance and Nominations Advisory Group.
12. It was moved and carried that the Board appoints Ms. Leza Muir as a chair of the Governance and Nominations Advisory Group.
13. It was moved and carried that the Board appoints Dr. Sally Donaldson as a member of the Finance Advisory Group.

7.2 Bylaws' review – in process.

7.3 Committee Description – Action item. Recruiting needed utilizing the Governance manual and Registrant Bios.

7.4 Registrar's position – As this item involves personnel matters, it was moved and carried that the Board, with the exclusion of Dr. Dale Dergousoff and Ms. Stanka Jovicevic, goes in private session, at 1:31pm, in accordance with Bylaws, s. 15.7(e). On resuming open session at 1:55pm, the Board voted unanimously not to pay the legal fees of the Interim Registrar.

#### **8. NEW BUSINESS continued**

8.4 It was moved and carried that the Board approves the return to Practice Guidelines as circulated.

#### **9. NEXT MEETING**

The College Board has been scheduled to meet on Sept 14, 2020.

#### **10. ADJOURNMENT**

There being no further business, the meeting concluded at 2:10 pm.