



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, December 8, 2019  
Approved March 2, 2020

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## 1. CALL TO ORDER AND INTRODUCTIONS

### Members present:

- Dr. Justin Asgarpour
- Dr. Joan Hansen
- Dr. David Schwirtz
- Dr. Sally Donaldson
- Dr. Pardeep Dhillon
- Dr. Jaelyn McComas
- Ms. Joyce Kenoras (Public Member)
- Mr. Joseph Finamore (Public Member)

### Staff present:

- Dr. Dale Dergousoff, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Dr. Asgarpour, Chair called the meeting to order at 11:10 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam, Squamish and TsleilWaututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

## 2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved as amended to include:

- 7.5 Registrar's position
- 8.5 Request for consideration under s. 139

## 3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board adopts the October 20, 2019 meeting minutes, as circulated.

## 4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received as follows:

Items 4.1, 4.2 - no further action.

Item 4.3 – working group comprised of Dr. Asgarpour, Dr. Dergousoff, Dr. Donaldson and Dr. Schwirtz, to address collaborative practice guidelines.

- Action item: Chair and Registrar to respond.

## 5. REPORTS

It was moved and carried that the Board accepts reports as circulated.



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## 6. FINANCIAL REVIEW

- 6.1 It was moved and carried the Board approves the Balance Sheets as presented.
- 6.2 It was moved and carried that the Board approves the Income Statements as presented.
- 6.3 It was moved and carried that the Board tables the proposed budget for 2020 to the next meeting.
- **Action item:** Registrar to schedule conference call regarding the revised proposed budget.

## 7. UNFINISHED BUSINESS

- 7.1 Pursuant to Bylaw 17(1), it is resolved that no changes be made to Committee membership.
- 7.2 It was moved and carried that the Board adopts Governance Manual, as circulated.
- 7.3 Policy on Teleoptometry – in process
- 7.4 Bylaws' review – in process
- 7.5 Registrar's position - As item involves personnel matters, it was moved and carried that the Board, with the exclusion of Dr. Dale Dergousoff and Ms. Stanka Jovicevic, goes in private session, at 3:25pm, in accordance with Bylaws, s. 15.7(e).

On resuming open session at 4:20 pm, the Board noted that Human Resources Advisory Group to continue discussions of Registrar position.

It was moved and carried that the Board extends the meeting till 5:30pm, to complete the business.

## 8. NEW BUSINESS

- 8.1 First Nations Health Authority (FNHA) – Cultural Safety and Humility presentation by Ms. Connie Chong
- 8.2 It was moved and carried that the Board of the College approves the Reserve Fund Policy as circulated.
- 8.3 Pursuant to Bylaw 36(1), it is resolved that the Board of the College appoints Smythe CPA Chartered Accountants to be the auditor.
- 8.4 Modernizing the provincial health profession regulatory framework - As item involves an opinion from legal counsel, it was moved and carried that the Board, with the inclusion of Dr. Dale Dergousoff and Ms. Stanka Jovicevic, goes in private session, at 4:42pm, in accordance with Bylaws, s. 15.7(i).

On resuming open session at 5:30 pm, the Board created a stakeholders relation group comprised of Dr. Asgarpour, Dr. Schwirtz, Dr. Dergousoff, Ms. Kenoras, to engage in conversation regarding modernizing the regulatory framework.

- Action items: Request an extension  
Board members to provide their feedback to the Chair

It was moved and carried that the Board extends the meeting till 5:45pm, to complete the business.

- 8.5 It was moved and defeated that pursuant to the Bylaw 139, the Board waives the late renewal fee assessed.

## 9. NEXT MEETING

The College Board has been scheduled to meet on March 2, 2020.

## 9. ADJOURNMENT

There being no further business, the meeting concluded at 5:38 pm.