



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, December 9, 2018
Approved March 18, 2019

1. CALL TO ORDER AND INTRODUCTIONS

Members present:

- Dr. Justin Asgarpour
- Dr. Dale Dergousoff
- Dr. Joan Hansen
- Dr. David Schwirtz
- Dr. Sally Donaldson
- Dr. Pardeep Dhillon
- Mr. Gurminder Singh Parihar (Public Member)
- Ms. Joyce Kenoras (Public Member)

Staff present:

- Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar (teleconference)

Dr. Asgarpour, Chair called the meeting to order at 9:18 AM.

The College would like to recognize that this meeting is being held within the ancestral, traditional and unceded territories of the Musqueam Squamish and Tsleil-Waututh first nations.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved, as amended.

Dr. Tanya Flood presenting the item 7.5

3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board adopts the October 15, 2018 meeting minutes.

3.2 It was moved and carried that the Board adopts the October 15, 2018 meeting minutes in private.

3.3 It was moved and carried that the Board adopts the November 7, 2018 conference call minutes in private.

4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received as follows:

Items 4.1, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8 as circulated and item 4.2, Registrar to respond to the writer.

5. REPORTS

It was moved and carried that the Board accepts reports 5.1, 5.3 and 5.4 as circulated and 5.2 as presented.

6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented.

It was moved and carried that the Board approves the proposed 2019-2020 budget with minor amendments.
Dr. Schwirtz abstained from the vote.



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7. UNFINISHED BUSINESS

7.1 Committee review

The Board of the College acknowledges Dr. T. Flood's resignation, effective January 1, 2019, from the Quality Assurance Committee and thanks her for decades of service.

It was moved and carried, pursuant to Bylaw 17, that Dr. Kimberly Tsang and Dr. Jessica Ng, are appointed to the Quality Assurance Committee.

It was moved and carried that Dr. Jessica Ng is appointed Chair of the Quality Assurance Committee, effective January 1, 2019.

7.2 September 2019 Strategic Plan Review discussed

7.3 Update on Ministry appointments – Ms. Joyce W. Kenoras was reappointed, for a term ending September 30, 2021.

7.4 It was moved and carried that the Board of the College approves the Reserve Fund Policy as circulated.

7.5 Standard of Practice – Practice Enhancement Program, Work Plan approval.

The motion to approve the phase 2 Practice Enhancement Program (PEP) work plan was tabled to a special in person board meeting.

Action Item: The Registrar to schedule a special in person board meeting and to provide a detailed report outlining the timing of required resources to complete the PEP prior to that meeting.

7.6 Stakeholder Relations – discussion regarding amalgamations of Colleges

Action Item: Registrar to obtain further information.

8. NEW BUSINESS

8.1 Pursuant to Bylaw 36(1), it is resolved that the Board of the College appoints Smythe CPA Chartered Accountants to be the auditor.

8.2 It was moved and carried that the Board of the College appoints Dr. Robin Simpson as the College delegate to FORAC

8.3 College of Optometrists of Ontario proposal for Alternate Entry to Practice Examination and call for stakeholder response.

Action Item: The Registrar to provide stakeholder response.

8.4 It was moved that the Board, Pursuant to the Bylaw 139, the Board waives the late renewal fee assessed
Failed

8. NEXT MEETING

The College Board has scheduled to meet on March 11, 2019, at 9:00 am.

9. ADJOURNMENT

There being no further business, the meeting concluded at 3:30 pm.