



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes February 26, 2013
Approved June 10, 2013

1. CALL TO ORDER AND INTRODUCTIONS

Present:

Dr. Dale Dergousoff, Chair
Dr. Tanya Flood, Vice Chair
Dr. Kevin Youck, Board Member
Dr. Roger Gafur, Board Member
Dr. Mark Bourdeau, Board Member
Dr. Victor Chin, Board Member
Ms. Barbara Buchanan, Public Member
Dr. Dr. Robin Simpson, Registrar
Stanka Jovicevic, CAO/Assistant to the Registrar

Dr. Dale Dergousoff, Chair called the meeting to order at 9:22am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails; we speak with one voice and all discussions are directed towards the Chair.

1.1 ADOPTION OF AGENDA

It was moved, seconded and carried that the following items be added:

- 3.4 QA Report
- 3.5 PAC Report
- 6.6 In private
- 7.10 In private
- 7.11 Website
- Motions 5.12
- Motion 5.13

The Agenda was approved with the noted additions.

1.2 APPROVAL OF MINUTES

1.2.1 It was moved and carried that the Board adopts the September 17, 2012 meeting in private minutes, Part II as circulated.

1.2.2 It was moved and tabled that the Board adopts the December 8, 2012 meeting minutes as circulated.



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1.2.3 It was moved and carried that,
The Board adopts the December 8, 2013 meeting in private minutes with minor amendments.

2. CORRESPONDENCE RECEIVED:

It was moved and carried that the Board adopts Correspondence Received as circulated.

- Action item: The Board directs Registrar to respond to item 2.6.

3. REPORTS:

It was moved and carried that the Board accepts reports 3.1 to 3.4 as circulated.

It was moved and carried that the Board accepts report 3.5 as verbally presented.

4. FINANCIAL REVIEW

4.1 Balanced Sheet reviewed (Motion 5.1)

4.2 Income Statement reviewed (Motion 5.1)

4.3 Budget 2013 (Motion 5.1)

Action item: Financial Advisory Group to come up with the plan for reserve funds.

5. MOTIONS

5.1 It was moved and carried that the Board of the College approves financial report and proposed budget for 2013 as presented.

5.2 It was moved and carried that the Board of the College accepts CORA's recommendation that CEO takes charge of the national competency profile (NCP).

5.3 It was moved and carried that the Board of the College approves a grant of \$10 per registrant per year to CEO to continue the development of a national competency profile for the profession.

5.4 It was moved and carried that the Board of the College approves CEO's NCP development plan.

5.5 It was moved and carried that the Board of the College supports CORA's revised executive job description and related budget.

5.6 It was moved and carried that the Board of the College approves the proposed road-map and by-laws, which would be modified to reflect what most participants agreed upon, i.e. One vote per jurisdiction; 2/3 vote required for decisions on most issues; quorum = 7/10 jurisdictions; prorated funding, based on the number of practitioners in each jurisdiction.

5.7 It was moved and carried that the Board of the College approves the establishment of a panel to provide nominees to the Canadian Optometric Evaluation Committee by March 1, 2013.

5.7.1 It was moved and carried that the Board of the College appoints Dr. T. Flood and Dr. K. Youck to provide nominees to Canadian Optometric Evaluation Committee by March 1, 2013.



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5.8 It was moved and carried that the Board of the College accepts CORA's decision to allow an unrestricted grant from CAO be transferred to CEO to continue the development of a national competency profile for the profession contingent on there being no conditions placed upon the provision of that grant by CAO.

5.9 It was moved and tabled that the Board of the College approves that legal counsel amends the prescribed forms to conform with the Bylaws.

5.9.1 It was moved and defeated that,

It is resolved that, in accordance with the authority established in section 19(1) of the *Health Professions Act*, and subject to filing with the Minister as required by section 19(3) of the *Health Professions Act*, the board amend the bylaws of the College of Optometrists of British Columbia, as set out in the schedule attached to this resolution. Defeated

- **Action item:** Dr. Flood and Dr. Bourdeau to review the previous minutes of the College to ensure that previous motions were considered in the Bylaw amendments within two weeks.

5.10 It was moved that Audio recordings of Board Meetings will be retained and made available on request to Board Members for review for at least 1 year after the date of each meeting. Amendment to the motion moved and carried to strike "for at least" and insert "in the College office for".

5.11 It was moved and carried that the Board of the College approves the Edelman proposal as presented.

5.12 Motion withdrawn

5.13 Motion withdrawn

5.14 It was moved and carried that the the Board of the College extends the meeting to 4:30pm.

6. UNFINISHED BUSINESS

6.1 OE tracker in progress

6.2 Communication project (Motion 5.11)

6.3 Proposed Bylaw Amendments/Forms (Motion 5.9)

6.4 Strategic planning tabled

6.5 Board Members Orientation tabled

6.6 Report regarding ongoing investigation (in private)

7. NEW BUSINESS

7.1 Election - Registrar reported that an optional envelope was provided to enclose a ballot within the voting envelope

7.2 CEO request for competency profile (Motion 5.2)

7.3 CAO unrestricted grant to CEO (Motion 5.8)

7.4 CORA restructuring (Motion 5.5 & 5.6)

7.5 CORA credentialing committee (Motions 5.7 and 5.7.1)



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7.6 CEO NCP development (Motion 5.3 & 5.4)

7.7 AB request regarding NBEO registration decision

To compile legal opinions regarding this issue and contact the current Registration Committee Chair to provide history relevant to this request in order to inform the Board's response

7.8 Public Representative vacancy - Board accepts Mr. Jeff Larcombe's resignation

7.9 The next AGM of the College will be held on June 9, 2013

7.10 Two letters received by the Chair immediately before the meeting (in private)

7.11 Website discussion

8. NEXT MEETING

The next Board meeting is scheduled for June 10, 2013

ADJOURNMENT

The meeting was adjourned at 4:35 pm