



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, September 21, 2015
Approved December 7, 2015

1. CALL TO ORDER AND INTRODUCTIONS

Members present:

- Dr. Dale Dergousoff
- Dr. Manbir Randhawa
- Dr. Joan Hansen
- Dr. Sally Donaldson
- Dr. David Schwirtz
- Mr. Wesley L. Burnaby
- Mr. Gurminder Singh Parihar

Staff present:

- Dr. Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Regrets:

- Dr. Pardeep Dhillon

Dr. Dergousoff, Chair called the meeting to order at 9:22am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

The Chair welcomed new appointed board members, Mr. Wesley L. Burnaby and Mr. Gurminder Singh Parihar. On behalf of the College, the Chair thanked Dr. Komarnicky, Dr. Gafur, Mr. MacPherson, Ms. Buchanan and Ms. Dion for their services and commitments.

2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved as amended to include:
8.5 Letter from the Federation of Optometric Regulatory Authorities of Canada (FORAC)

3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board approves the June 18, 2015 minutes as circulated.

4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received as follows:

- Item 4.1 - referred to Quality Assurance Committee
- Item 4.2 - the Registrar to respond to the writer
- Items 4.3, 4.4, 4.5 - no further action

5. REPORTS

It was moved and carried that the Board accepts reports 5.1, 5.2 and 5.3 as circulated.

6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented.



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7. UNFINISHED BUSINESS

7.1 OE tracker – in process

7.2 (Motion 8.5 tabled, June 18, 2015) – It was moved and carried that the Board approves the Patient Relations Committee “boundaries and ethics web based tutorial program” content be provided to optometric regulators in other jurisdictions who wish to develop similar programs on a fair cost recovery basis.

- Action item: Conditions specified in NDA

7.3 Whereas, Dr. Nina Gill resigned the Patient Relations Committee, it was resolved that pursuant to Bylaws 17.1, the Board of the College approves the appointment of Dr. Manbir Mini Randhawa as a member of the Patient Relations Committee.

7.3.1 Whereas, Dr. Katherine McKay resigned from the Quality Assurance Committee, it was resolved that pursuant to Bylaws 17.1, the Board of the College approves the appointments of Dr. Justin Asgarpour as a member of the Quality Assurance Committee and Mr. Gurminder Singh Parihar as a public member of the Quality Assurance Committee.

7.3.2 Where Ms. Gurprit Bains resigned from the Registration Committee, it was resolved that pursuant to Bylaws 17.1, the Board of the College approves the appointment of Mr. Thomas Beasley as a public representative and member of the Registration Committee and Mr. Wesley L. Burnaby as a public member of the Registration Committee.

7.4 Strategic planning cycle

- Action item: Registrar to contact Mr. David MacPherson

8. NEW BUSINESS

8.1 Mr. Wesley L. Barnaby is appointed as a public member to the Board of the College for a term ending September 1, 2018.

Mr. Gurminder Singh Parihar is appointed as a public member to the Board of the College for a term ending September 1, 2016.

8.2 It was moved and carried that the Board of the College approves 2015-2016 CEO-ECO member contribution of \$25 per registrant as of January 1, 2015, pursuant to s. 143(1)(b) of the College Bylaws.

8.3 Whereas the Quality Assurance committee recommends to the Board that the following addition to the current Policies be inserted in the Quality Assurance Policy, PART 1, it was resolved that the Board of the College approves the following addition:

Continuing Education Requirements:

In accordance with Bylaw 73, the Quality Assurance Committee requires that:

1. Therapeutic qualified, non-therapeutic qualified and non-practising registrants must complete at least 20 hours of continuing education credits each registration year (November 1st - October 31st).
2. No more than 10 of the 20 hours of continuing education referred to in subsection (1) may be on subjects other than ocular health.
3. Therapeutic qualified, non-therapeutic qualified and non-practising registrants may carry forward up to 20 hours of continuing education program credits per year. No more than 10 of these hours may be on subjects other than ocular health.

8.4 Whereas the Inquiry Committee requests the Board to approve the “Social Media and Networking Guidelines” as a policy, it was resolved that the Board of the College approves the Social Media and Online Networking Guidelines, as circulated.

8.5 Letter of apology is expected.

9. NEXT MEETING

The College Board has been scheduled to meet on February 29 and May 30, 2016

10. ADJOURNMENT

There being no further business, the meeting concluded at 2:40pm.