



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes June 27, 2011
Approved October 3, 2011

1. CALL TO ORDER AND INTRODUCTIONS (9:00am)

Present:

Dr. Dale Dergousoff, Chair
Dr. Tanya Flood, Vice Chair
Dr. Kevin Youck, Board Member
Dr. Roger Gafur, Board Member
Ms. Barbara Buchanan, Public member, Patient Relations Committee Chair
Mr. David MacPherson, Public Member
Mr. James Grey, Public Member
Dr. Dr. Robin Simpson, Registrar
Stanka Jovicevic, CAO/Assistant to the Registrar
Jela Vuksan, Administrative Registration Assistant

Absent: Dr. Kenneth Lawenda, Registration Committee Chair
Dr. Jeffrey Mann, Quality Assurance Committee Co-Chair

Dr. Dale Dergousoff, Chair called the meeting to order at 9:00 am.
A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. The Chair welcomed Dr. Roger Gafur, new board member and Dr. Robin Simpson, Registrar.

March 28, 2011 – Dr. Robin Simpson, Registrar administered the Oath of Office, HPA 17.11 (2), to Dr. Roger Gafur, whose term will end at the next election.

Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

Duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails; we speak with one voice and all discussions are directed towards the Chair.

1.1 CONFIRMATION OF AGENDA

It was moved, seconded and carried that

The Board of the College adds the following items to the Agenda: 1.4, 6.5, and 7.3

The Agenda was approved with the noted additions.

1.3 APPROVAL OF MINUTES:

It was moved and carried that:

The Board of the College adopts the April 18, 2011 Minutes as circulated.

It was moved and carried that:

The Board of the College adopts the May 13, 2011 Conference Call Minutes as circulated.

It was moved and carried that:

The Board of the College adopts the May 16, 2011 Conference Call Minutes as circulated.

It was moved and carried that:

The Board of the College adopts the June 9, 2011 Conference Call Minutes as amended.



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1.4 Dr. Surjinder Sahota, BCAA President Presentation.

2. CORRESPONDENCE RECEIVED:

It was moved and carried that:

The Board of the College adopts Correspondence Received as submitted.

3. REPORTS:

Moved and carried that:

The Board of the College accepts reports as presented.

4. FINANCIAL REVIEW

It was moved and carried that,

The Board of the College adopts financial report as presented.

Action item: Registrar to send an email to committee chairs with regards to 2012 budget

5. MOTIONS

5.1 - Form 15A: BC Optometric Corporation Permit Renewal Application requires a signature line for the registrant; therefore it is resolved that, the Board of the College approves Schedule B – Forms, Form 15A: BC Optometric Corporation Permit Renewal Application, be amended to append a date and signature lines as they appear in Form 15.

5.2 - The administration and proctoring of the Jurisprudence Exam required of all applicants for registration uses College resources not required for those administrations of the exam scheduled concurrently with the College orientation; therefore it is resolved that, the Board of the College approves Schedule E – Fees be amended to include under Other fees, 'Administer and proctor jurisprudence exam on a date other than that scheduled for jurisprudence orientation (additional) \$200.00.

5.3 - The purpose of bylaw 41 is to provide voters at a special or general meeting with fair and adequate notice of proposed resolutions; and whereas, resolutions proposed by a voter from the floor during a special or general meeting do not provide all voters with fair and adequate notice of the resolution; therefore it is resolved that the Board of the College approves the repeal of bylaw 41(3)

5.4 – Whereas, changes in the registrant's class registration are required from time to time such as when a non-practising registrant wishes to change his or her registration class to practising; and whereas, these changes require College resources not included in the fee for registration renewal; therefore it is resolved that, the Board of the College approves that Schedule E – Fees be amended to include under Other fees, "change of registration class at any time other than registration renewal \$200.00.

5.5 - The Board of the College directs the Registrar to develop a bylaw amendment and form for the purpose of Motion 5.4.

5.6 – The Board of the College approves College's participation in Community Health And Resource Directory (CHARD).

5.7 – Whereas, the registrants should have the opportunity to attend the college AGM at the least expense to them and the College and whereas the AGM should be accessible to as many registrants as



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possible, whereas, the BCAO continuing education event represents the largest assembly of registrants, therefore it is resolved that the Board of the College directs the Registrar to attempt to schedule the College AGM in conjunction with BCAO winter CE event.

5.8 – The Board of the College approves a contribution to the Canadian Examiners in Optometry (CEO) of \$25 per practising registrant as of January 1, 2011.

5.9 – Whereas, US residents or former residents who are applicants for registration are required to provide a criminal record check in order to be granted registration, and the criminal record system in the US is not centralized or standardized, and many applicants have difficulty meeting this requirement, therefore, it is resolved that the College approves the policy of employing BackCheck Inc. to provide, at the request of the College, Criminal records checks for applicants who have resided in the US.

6. UNFINISHED BUSINESS

6.1 OE tracker

6.2 Strategic planning 2011

Action item: The Registrar to review the operational plan and move forward with Strategic planning Session.

6.3 PharmaNet application in process.

6.4 Email and personal device security - no update

Action item: The Registrar to find out if there are legal concerns regarding the storage of College data on server not located in Canada.

6.5 Points concerning the May 24, 2009 Board decision related to the proposed collection of fees for the BCAO

Action item: The Board directs the Registrar to provide brief summary to the registrants in the Examiner.

7. NEW BUSINESS

7.1 CEO contribution from BC (Motion 5.8)

7.2 Community Healthcare and Resource Directory (Motion 5.6)

7.3 Announcement to the board: Dr. Lawenda provided verbal resignation; written notice required pursuant to Bylaw 10(2). The Chair recognized Dr. Eric Beauchamp as a long time member of Board of Examiners in Optometry.

7.4. US Criminal Records Check (Motion 5.9)

8. NEXT MEETING

October 2, 2011 Strategic planning and October 3, 2011 Board meeting.

13. ADJOURNMENT

The meeting was adjourned at 12:24 pm.