



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, September 22, 2014
Approved December 8, 2014

1. CALL TO ORDER AND INTRODUCTIONS (9:00am)

Members present:

- Dr. Dale Dergousoff, Chair
- Mr. David MacPherson, Vice Chair
- Dr. Roger Gafur
- Dr. Sally Donaldson
- Dr. Joan Hansen
- Dr. Gerald Komarnicky
- Ms. Tina Dion

Staff present:

- Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Regrets:

- Dr. Mini Randhawa
- Ms. Barbara Buchanan

Dr. Dergousoff, Chair called the meeting to order at 9:00am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

2. ADOPTION OF AGENDA

2.1 It was moved, seconded and carried that the Agenda is approved as amended, to include:

- 3.3 Approval of the June 9, 2014 meeting minutes in private.
- 8.7 New business/discussion regarding ARBO meeting and inviting the Chair from OCANZ to present to the Board.

Presentation by Patricia Gibbs Inc., Further Registrar review process

As item involves personnel matters, it was moved and carried that the Board, with the inclusion of Ms. Patricia Gibbs, Dr. Robin Simpson and Stanka Jovicevic, goes in private session, in accordance with Bylaws, s. 15.7(a).

- On resuming open session, the Board noted that the Board would convene a teleconference to approve the Registrar Job description.

7 APPROVAL OF MINUTES

3.1 It was moved and carried that the Board approves the June 9, 2014 minutes as amended.

3.2 It was moved and carried that the Board approves the June 17, 2014 conference call minutes as circulated.

3.3 It was moved and carried that the Board approves the June 9, 2014 meeting in private minutes as amended.

4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received, items 4.1 to 4.5 as circulated.



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5. REPORTS

It was moved and carried that the Board accepts reports 5.1, 5.2 and 5.3 as circulated.

5.3.1 College Office Procedures Manual (Strategic Plan Item) was circulated and Power Point presentation regarding one aspect, Place of Practice name was presented by Ms. Jovicevic. The Board expressed their appreciation to the CAO and her staff.

6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves the Balance Sheet as presented.

6.2 It was moved and carried that the Board approves the Income Statement as presented.

7. UNFINISHED BUSINESS

7.1 OE tracker-ongoing.

7.2 Communication project-ongoing.

7.3 It was moved and carried that the Board approves proposed policy regarding Place of Practice as circulated.

7.4 Unauthorized practice of optometry-ongoing.

8. NEW BUSINESS

8.1 It was moved that the Board approves the registrant's request for honorariums Motion failed

8.2 It was moved that the Board approves the registrant's request for pro-rated 2014 registration renewal fee. Motion failed

8.3 It was moved that the Board approves an administrative fee of \$75 for mass email to registrants, requested by CE providers.

Amendment to the motion: to strike \$75 and insert \$200.

It was moved and carried that the Board approves the motion with amendments as noted.

8.4 It was moved and carried that the Board approves 2014-2015 CEO-ECO member contribution of \$25 per practising registrant as of January 1, 2014, in accordance with s. 143(1)(d) of the College Bylaws.

8.5 It was moved and carried that the Board approves \$100,000 from reserved fund to be applied to the mortgage on 906 – 938 Howe Street.

8.6.1 It was moved and carried that the Board of the College approves the CEO-ECO upcoming national competency profile survey request to be emailed to all registrants.

8.6.2 It was moved and carried that the Board approves the CEO-ECO request that registrants completing national competency profile survey be granted CE credit at the discretion of the Registrar.

9. NEXT MEETING

The College Board has been scheduled to meet on the following dates:

December 8, 2014

March 23, 2015

June 18, 2015

September 21, 2015

December 8, 2015

10. ADJOURNMENT

There being no further business, the meeting concluded at 1:56pm.