



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes May 13, 2011

Telephone Conference Call

Approved June 27, 2011

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## 1. CALL TO ORDER AND INTRODUCTIONS

**PRESENT:** Dr. Dale Dergousoff  
Dr. Tanya Flood  
Dr. Kenneth Lawenda  
Dr. Jeffrey Mann  
Dr. Roger Gafur  
Dr. Kevin Youck (left at 5:45 pm)  
Mr. David MacPherson  
Mr. James L. Grey (left at 5:50pm)  
Ms. Barbara Buchanan (left at 5:30 pm)  
Ms. Stanka Jovicevic, CAO/Assistant to the Registrar

- The Chair, Dr. D. Dergousoff called the meeting to order at 5:05pm. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.
- The Chair, Dr. D. Dergousoff reminded the Board members that special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to two minutes per person during the second round. All discussions are directed towards the Chair.

## 2) CONFIRMATION OF AGENDA

**It was moved, seconded and carried that,**

The Board of the College adds the "Attributes required for the position of Registrar" document to the Agenda.

The Agenda was approved with the noted additions.

## 3) WELCOME TO DR. ROGER GAFUR

The Chair, Dr. D. Dergousoff welcomed Dr. Roger Gafur for joining the College Board.

## 4) REVIEW AND DISCUSSION OF THE ATTRIBUTES REQUIRED FOR THE POSITION OF REGISTRAR DOCUMENT

First part of the call involved discussion of the "Attributes required for position of Registrar" document. It was agreed that the document be reviewed and any additional attributes and/or amendments be submitted by Monday, May 16, 2011.

Discussion continued to whether the current interim Registrar possessed the attributes necessary to be the Registrar of the College. There was no argument against the point that Dr. Simpson did not possess the attributes required to be Registrar. The concern was that the College should carry out the

process of selecting its first full-time Registrar. Many felt that for transparency sake that the hiring of our first full time Registrar should be conducted through a search process. The Chair asked the board what more additional attributes we would want from a Registrar than what Dr. Simpson has given as our interim Registrar. Most board members still believed that regardless how well Dr. Simpson has performed as the Registrar, that a process to select the Registrar should be carried out.

The Chair further brought up a concern to explained to the Board that Dr. Simpson took a leave from his current employer to be the Interim Registrar up until June 30th. If the College does not have a full-time Registrar hired by the end of June then as of July 1, 2011 the College will be without a Registrar. This would be something the board of the College cannot allow to happen. In addition, should the college hire a new Registrar it would take anywhere from 3-6 months to get the new Registrar up to reasonable speed with his responsibilities.

**5) REVIEW AND DISCUSSION OF THE THREE CURRENT SEARCH PROPOSALS**

The board briefly reviewed the search proposals from the three different companies. It was agreed that all three demanded a large fee for their services and the board was not interested in spending that much on the search.

**6) BOARD TO MAKE A DECISION ON NEXT STEP IN THE REGISTRAR SEARCH**

Another conference call has been scheduled for Monday, May 16, 2011 at 5:00 pm.

Conference call adjourned at 6:00pm.