



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, December 4, 2016  
Approved February 28, 2017

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## **1. CALL TO ORDER AND INTRODUCTIONS (10:00am)**

### **Members present:**

- Dr. Dale Dergousoff
- Dr. Joan Hansen
- Dr. Sally Donaldson
- Dr. David Schwirtz
- Dr. Justin Asgarpour
- Dr. Pardeep Dhillon
- Mr. Wesley L. Barnaby
- Mr. Gurminder Singh Parihar
- Ms. Joyce Kenoras

### **Staff present:**

- Dr. Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Dr. Dergousoff, Chair called the meeting to order at 10:00am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

## **2. ADOPTION OF AGENDA**

It was moved, seconded and carried that the Agenda is approved as amended to include:

8.13 New Business - Collaboration with the College of Opticians of BC

8.14 New Business - As the item involves personnel matters, it was moved and carried that the Board, with the exclusion of the Registrar and the CAO, goes in private session, in accordance with Bylaws, s. 15.7(e).

On resuming open session, the Board noted that no business had been conducted.

## **3. APPROVAL OF MINUTES**

3.1 It was moved and carried that the Board approves the October 17, 2016 minutes as circulated

## **4. CORRESPONDENCE RECEIVED**

It was moved and carried that the Board adopts Correspondence Received as follows:

4.1 No further action

4.2 The Registrar to respond to the writer

## **5. REPORTS**

It was moved and carried that the Board accepts reports 5.1, 5.2, 5.3 and 5.4 as circulated.



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## **6. FINANCIAL REVIEW**

6.1, 6.2 It was moved and carried the Board approves financial report

6.3 It was moved and carried the Board approves the proposed Budget for 2017 and 2018, as presented

6.4 Reserve Fund Policy (Review) – Differed to the next Board meeting

- Action item: Registrar to provide detailed information

## **7. UNFINISHED BUSINESS**

7.1 OE tracker – Privacy Impact Assessment completed

7.2 Amendment to the bylaws – Differed to the next Board meeting

## **8. NEW BUSINESS**

8.1 Pursuant to Bylaw 36(1), it is resolved that the Board of the College appoints Smythe CPA Chartered Accountants to be the auditor.

8.2 It was resolved to repeal the motion 8.2.1, March 23, 2015.

8.3 It was moved and carried that the Board approves the QAC recommendation to *strike* the current Standards of Practice Policy, Part 6 and *replace with* the *Standards, Limits & Conditions in the Treatment of Eye Disease* and *add* Standards of Practice, Part 7 the *Standards, Limits & Conditions for Practice - Anti-Glaucoma Medication prescribing*

8.4 It was moved and carried that the Board approves and supports the Declaration of Commitment to Cultural Safety and Humility in the Regulation of Health

Professionals Serving First Nations and Aboriginal People in British Columbia

8.5 It was moved and carried that the Board, endorses the Framework for a Model Patient-Practitioner Relationship Program for BC Health Regulators, agrees to implement the new Framework no later than March 31, 2017; and directs that the Registrar provide an annual report to the BC Health Regulators on progress under the Framework.

8.6 It was moved and defeated that the Board, Pursuant to the Bylaw 139, the Board waives the late renewal fee assessed

8.7 It was moved and defeated that the Board, Pursuant to the Bylaw 139, the Board waives the late renewal fee assessed.

8.8 It was moved and defeated that the Board, Pursuant to the Bylaw 139, the Board waives the late renewal fee assessed

8.9 It was moved and carried that the Board, Pursuant to the Bylaw 139, the Board approves a onetime waiver of  $\frac{3}{4}$  of the *2017 registration renewal fees*

8.10 Committee review

It was moved and carried to strike Dr. Mitra Mehin from the Registration Committee and appoint Dr. Justin Asgarpour.

It was moved and carried to strike Dr. Mitra Mehin and Dr. Manbir Randhawa from Patient Relations Committee and appoint Dr. Justin Asgarpour, Dr. David Schwartz and Dr. Pardeep Dhillon.

It was moved and carried to appoint Dr. Joan Hansen as Chair of the Patient Relations Committee.

It was moved and carried to strike Dr. Mark Bourdeau from Pharmaceutical Advisory Committee and appoint Dr. Justin Asgarpour.

It was moved and carried to appoint Dr. Pardeep Dhillon as Chair of the Pharmaceutical Advisory Committee.

It was moved and carried to strike Dr. Roger Gafur from Finance Advisory Group and appoint Ms. Joyce Kenoras.

Action item: Letter to be sent to Dr. Mehin, Dr Bourdeau, Dr. Randhawa and Dr. Gafur.



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8.11 It was moved and carried that the Board changes the name of Governance Advisory Group to Governance and Nomination Advisory Group.

8.11.1 It was moved and carried that the Board accepts and adopts the Terms of Reference for the Governance and Nominations Advisory Group with minor amendments.

8.12 It was moved and carried that the Board accepts and adopts the Terms of Reference for the Financial Advisory Group with minor amendments.

8.13 Collaboration with College of Opticians of BC – common standard of practice working group. Dr. Joan Hansen and Dr. David Schwartz appointed.

### **9. NEXT MEETING**

The College Board has scheduled to meet on February 28, 2017.

### **10. ADJOURNMENT**

There being no further business, the meeting concluded at 2:13pm.