



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes February 6, 2010
Approved April 18, 2010

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1. CALL TO ORDER AND INTRODUCTIONS (4:00pm)

Present:

Dr. Gerald S. Komarnicky, Chair
Dr. Dale Dergousoff, Inquiry Committee Chair
Dr. Mario Pozza, Registration Committee Chair
Dr. Rebecca Counts, Quality Assurance Chair
Dr. Michael Dennis, Discipline Committee Chair
Dr. Murray Hurlbert
Mr. David MacPherson, Public Member
Mr. Thomas Beasley, Public Member, Patient Committee Chair
Ms. Barbara Buchanan, Public Member
Dr. Lawrence MacAulay, Registrar
Dr. J. Barton McRoberts, Deputy Registrar
Stanka Jovicevic, CAO/Assistant to the Registrar

- The Chair, Dr. G. Komarnicky called the meeting to order at 4:00 pm.
- A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.
- Chair reminded the Board members that special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.
- Duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails, we speak with one voice and all discussions are directed towards the Chair.
- The Chair welcomed Dr. J. Barton McRoberts, Deputy Registrar

1.1 CONFIRMATION OF AGENDA

It was moved, seconded and carried that:

The Board of the College adds the following items to the Agenda:

- Policy on publishing names
- Letter from the BCAA regarding non-registrant practising optometry

The Agenda was approved with the noted additions.

1.2 APPROVAL OF MINUTES

It was moved and carried that:

The Board of the College accepts the December 6, 2009 Minutes as circulated.

The Board of the College accepts the Minutes of January 28, 2010 Conference Call as circulated.

2. CORRESPONDENCE RECEIVED

It was moved and carried that:

The Board of the College accepts the correspondence as received.

3. REPORTS:

It was moved and carried that:



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The Board of the College accepts all reports as submitted.
Dr. L. MacAulay thanked Stanka and Jela for their outstanding work.

In camera:

- Discussion regarding a non-registrant practising optometry.
- An update on the status of a former registrant for reinstatement with the College of Optometrists of BC. Registration Committee members recused: Dr. Mario Pozza and Dr. Murray Hurlbert

4. FINANCIAL REVIEW: Mr. David MacPherson
No report

5. MOTIONS*

5.1 It was moved and carried that,

The Board of the College adopts revisions to SLCs for Glaucoma.

5.2 It was resolved:

by the Board of the College to amend Bylaw 20, to insert "Full A" registrant rather than "Full registrant"

5.3 It was moved and carried that,

The Board of the College allows the CAO to discard board meeting tapes once the minutes have been approved by the board.

5.4 –The Registrar is to have all Registrants of the College write the College Jurisprudence Examination by November 01, 2010 Motion withdrawn

Action item:

- QA to have discussion on this idea and come up with some reasonable proposal.

5.5 – It was resolved,

by the Board of the College to add to Schedule E, "Duplicate Certificate of Optometric Corporation" \$50.00

5.6 – It was moved and carried that,

the Board of the College, further to Bylaw 70, imposes a penalty of \$200.00 if a Registrant fails to notify the college in writing or on line a change in practice location within seven (7) days of the change.

Action item:

- To be published in the Examiner

5.7 It was resolved that,

the Board of the College amends Schedule F to include the three additional educational institutions that have met the ACOE accreditation process: Western University of Health Sciences College of Optometry, Midwestern University Arizona College of Optometry and University of the Incarnate Word School of Optometry

5.8 It was moved and carried that,



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the Board of the College accepts that Policy 4 (Continuing education activities) be amended to allow up to a maximum of 5 hours per year accreditation in each of 'Vision and Ocular Health' and 'Other' categories (maximum 10 hours total) for serving the CEO/CSAO as an assessor or exam question developer.

5.9 It was resolved,

a. by the Board of the College that Section 1 (definitions) is amended by striking out the words "section 18" and in the definition of "committee" and substituting the words "section 17".

b. It was resolved,

by the Board of the College that Section 24(3) is repealed.

c. It was resolved,

by the Board of the College that Section 50 is amended, to delete the definition of "professional liability insurance".

d. It was resolved,

by the Board of the College that Section 52(1)(a) is repealed and replaced by "a registration application in Form 7 including all documents required by that form".

e. It was resolved,

by the Board of the College that Section 53 is repealed and the following substituted:

53 For the purposes of section 20(2) of the Act, a person applying for registration as a full A registrant must satisfy the registration committee that he or she

- (a) has graduated from a recognized school of optometry,
- (b) has passed the jurisprudence examination,
- (c) has passed the CSAO or a CSAO equivalent,
- (d) is a person of good character suitable for registration as a member of the college, and
- (e) is qualified, through meeting the requirements set out in Schedule H, to prescribe, dispense and administer therapeutic pharmaceutical agents as set out in the Regulation.

f. It was resolved,

by the Board of the College that Section 54 is repealed and the following substituted:

54 For the purposes of section 20(2) of the Act, a person applying for registration as a full B registrant must satisfy the registration committee that he or she

- (a) has graduated from a recognized school of optometry,
- (b) has passed the jurisprudence examination,
- (c) has passed the CSAO or a CSAO equivalent, and
- (d) is a person of good character suitable for registration as a member of the college.



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g. It was resolved,

by the Board of the College that Section 57 is repealed and the following substituted:

57 For the purposes of section 20(2) of the Act, a person applying for registration as a full registrant, and who is currently authorized to practice optometry in a recognized jurisdiction, must

- (a) meet the requirements in section 52, and
- (b) satisfy the registration committee that he or she
 - (i) has passed the jurisprudence examination, and
 - (ii) is a person of good character suitable for registration as a registrant of the college.

h. It was resolved,

by the Board of the College that Section 63(1) is repealed and the following substituted:

- 63 (1) A registrant seeking renewal of his or her registration must deliver to the registrar
- (a) a registration renewal application in Form 10,
 - (b) the registration renewal fee set out in Schedule E,
 - (c) any other outstanding fee, fine, levy or debt owed to the college or to the former board of examiners under the Optometrists Act, and
 - (d) proof of completion of all applicable requirements of the quality assurance program under Part 5.

i. It was resolved,

by the Board of the College that Section 64(c) is amended by

- (a) amending subparagraph (iv) to read, "the registration fee set out in Schedule E, and"
- (b) amending subparagraph (v) to read, "(v) any other fee, fine, levy or debt owed to the college or to the former board of examiners under the Optometrists Act".
- (c) repealing subparagraph (vi).

j. It was resolved,

by the Board of the College that Section 65(2)(c) is amended by

- (a) adding the word "and" after the phrase "under the Optometrists Act," in subparagraph (vi),
- (b) repealing subparagraph (vii), and
- (c) renumbering subparagraph (viii) as subparagraph (vii).

k. It was resolved,

by the Board of the College that Section 65(3)(c) is amended by

- (a) repealing subparagraph (vii),
- (b) renumbering subparagraph (viii) as subparagraph (vii),
- (c) adding the word "and" after the phrase "member of the college," in the new subparagraph (vii), and
- (d) renumbering subparagraph (ix) as subparagraph (viii).

l. It was resolved,



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by the Board of the College that Section 66(2)(b) is amended by
(a) repealing subparagraph (vii),
(b) renumbering subparagraph (viii) as subparagraph (vii), and
(c) renumbering subparagraph (ix) as subparagraph (viii).

m. It was resolved,

by the Board of the College that Section 106(1) is repealed and the following substituted:
106 (1) A corporation incorporated under the Business Corporations Act (BC) may apply to the board for a permit to carry on the business of providing optometric services to the public by delivering to the board
(a) a completed permit application in Form 15,
(b) a true copy of the corporation's certificate of incorporation, and
(c) a permit fee in the amount set out in Schedule E.

n. It was resolved,

by the Board of the College that Section 106(2) is repealed and the following substituted:
106 (2) A corporation applying for or granted a permit under this section must promptly advise the registrar in writing of any change to the information contained in its permit application.

o. It was resolved,

by the Board of the College that 15. Section 107 (2) is repealed and the following substituted:
107(2) A permit is valid from the date of issue shown until the next December 1.

p. It was resolved,

by the Board of the College that 16. The following section 107(3) is added:
Insurance requirement
(3) A BC optometric corporation must obtain and at all times maintain professional liability insurance with a limit of liability no less than \$2,000,000 per occurrence insuring against liability arising from error, omission or negligent act of an employee of the BC optometric corporation.

q. It was resolved,

by the Board of the College that Section 108(1) (a) is repealed and the following substituted:
(a) a completed permit renewal application in Form 15A

r. It was resolved,

by the Board of the College that Section 108 is amended by adding the following:
108(1)(c) All outstanding fees, levies, fines, or debt owed to the college and all renewal documents required by this Part and in Form 15A.

s. It was resolved,

by the Board of the College that Section 108 (2) is repealed and the following substituted:
107 (2) A renewal permit is in Form 16 and is valid until the next December 1.

t. It was resolved,

by the Board of the College that 20. Section 108 (3) is repealed and the following substituted:



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- 108 (3) A corporation applying for or granted a renewal of a permit under this section must promptly advise the registrar in writing of any change to the information contained in its permit application.

u. It was moved,

by the Board of the College that the following section 108 (4), (5), (6), (7), (8) are added:

- 108 (4) An optometric corporation seeking renewal of registration under this section must ensure that the documents and monies required under subsection (1) are received by the registrar on or before October 31 in each year.
- (5) An optometric corporation whose documents or monies described in subsection (1) are received by the registrar in whole or in part after October 31 in a year must ensure that the late fee set out in Schedule E is received by the registrar on or before November 30 in the year.
- (6) The registrar must renew the optometric corporation who complies with the requirements of this section and must issue to a receipt in Form 16.

Amendment to the motion:

To strike "who" and insert "that" to strike "to" and to add "16"

It was resolved by the Board of the College that,

(6) The registrar must renew the optometric corporation that complies with the requirements of this section and must issue a receipt in Form 16(A).

(7) Optometric corporations renewed under this section expires on December 1 in the following year.

(8) A registrant whose registration is not renewed under this section on or before November 30 in a year ceases to be registered, and a new permit must be applied for under section 106.

Amendment to the motion:

To strike "A registrant" and insert "An Optometric Corporation"

It was resolved by the Board of the College that,

(8) An optometric corporation whose registration is not renewed under this section on or before November 30 in a year ceases to be registered, and a new permit must be applied for under section 106.

v. It was resolved,

by the Board of the College that Section 112 is amended by striking out the words "the profession" and substituting the word "optometry."

w. It was resolved,

by the Board of the College that the following fee is added to the "Fees provided for in the bylaws":

Late fee for optometric corporation permit renewal (section 108) \$100

6. UNFINISHED BUSINESS

6.1 Policy on conflict – tabled to the next meeting

6.2 College's logo – tabled to the next meeting



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7. NEW BUSINESS

It was moved that.

No registrant or applicant's name shall be published unless the Board determines that it is in public interest.

Amendment to the motion:

To add "In the Minutes of this Board"

Amended motion moved and carried:

No registrant or applicant's name shall be published in the Minutes of this Board unless the Board determines that it is in public interest.

- College Election will be held on April 16, 2010 at 2pm at the College office.
- Dr. MacAulay announced his resignation, April 18, 2010. The Chair strikes an advisory group to look for a registrar.

8. NEXT MEETING

The next meetings of the College scheduled for April 18, 2010.

9. ADJOURNMENT

The meeting was adjourned at 6:30