



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes December 11, 2011
Approved March 31, 2012

1. CALL TO ORDER AND INTRODUCTIONS (9:00am)

Present:

Dr. Dale Dergousoff, Chair
Dr. Tanya Flood, Vice Chair
Dr. Kevin Youck, Board Member
Dr. Pardeep Dhillon, Board Member
Dr. Roger Gafur, Board Member
Dr. Nina Gill, Board Member
Ms. Barbara Buchanan, Public member, Patient Relations Committee Chair
Mr. David MacPherson, Public Member
Dr. Dr. Robin Simpson, Registrar
Stanka Jovicevic, CAO/Assistant to the Registrar
Jela Vuksan, Administrative Registration Assistant

Dr. Dale Dergousoff, Chair called the meeting to order at 9:00 am.

A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. The Chair welcomed Dr. Nina Gill to her first official meeting with the College.

Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

Duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails; we speak with one voice and all discussions are directed towards the Chair.

November 18, 2011, Dr. R. Simpson, Registrar administered the Oath of Office, HPA 17.11(2), to Dr. Nina Gill, whose term will end at the next election.

1.1 CONFIRMATION OF AGENDA

It was moved, seconded and carried that,

The Agenda was approved as presented.

1.2 APPROVAL OF MINUTES:

It was moved and carried that,

The Board of the College adopts the October 3, 2011 Minutes as circulated.

It was moved and carried that:

The Board of the College adopts the October 3, 2011 Executive Session Minutes as circulated.

2. CORRESPONDENCE RECEIVED:

It was moved and carried that,

The Board of the College adopts Correspondence Received as submitted.

3. REPORTS:

Moved and carried that,

The Board of the College accepts the CAO/Assistant to the Registrar, Chair, Registrar, QA and Pharmaceutical Advisory Committee reports as presented.



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4. FINANCIAL REVIEW

It was moved and carried that,

The Board of the College adopts financial report and proposed budget for 2012 as presented.

5. MOTIONS

5.1 - Whereas, pursuant to Bylaw s. 21, the Board of the College must appoint committee members who serve a term of one year, therefore, it is resolved that the Board appoints the following committees:

Registration Committee: Dr. Gerry Komarnicky, Dr. Tanya Flood, Dr. Priya Vohora, Dr. Mitra Mehin, Mr. David MacPherson, Mr. Jeff Larcombe.

Inquiry Committee: Dr. Sally Donaldson, Dr. Kevin Youck, Dr. Roger Gafur, Dr. Steo Ebata, Ms. Barbara Buchanan, Mr. Brian Newlands.

Discipline Committee: Dr. Pardeep Dhillon, Dr. Anisa Nurani, Dr. Katherine Pratt, Mr. Jeff Larcombe, Mr. David MacPherson, Mr. William Archibald.

Quality Assurance Committee: Dr. Tanya Flood, Dr. Jeff Mann, Dr. Brad McDougall, Dr. Stephanie Gautier, Ms. Barbara Buchanan, Ms. Vikky Bell.

Patient Relations Committee: Ms. Barbara Buchanan, Dr. Mitra Mehin, Dr. Joan Hansen, Dr. Sherman Olson, Dr. Nina Gill, Mr. Jack Corbett.

Pharmaceutical Advisory Committee: Dr. Gerry Komarnicky, Dr. Bart McRoberts, Dr. Roger Gafur, Dr. Clark Bowden, Dr. Robert Schertzer, Ms. Stephanie Hahn, Dr. Glenda MacDonald.

5.2 - Whereas, pursuant to Bylaw s. 21, the Board of the College must designate a chair from among the committee members, therefore, it is resolved that the Board designates the following committee Chairs: Registration Committee, Dr. Gerald Komarnicky; Inquiry Committee, Dr. Sally Donaldson; Discipline Committee, Dr. Pardeep Dhillon; Quality Assurance Committee, Dr. Tanya Flood; Patient Relations Committee, Ms. Barbara Buchanan; Pharmaceutical Advisory Committee, Dr. Gerald Komarnicky

5.3 - Whereas, pursuant to bylaw s. 74(2), the Registrar must ensure that an audit of a sample of registrants is conducted annually, and the Registrar is responsible to ensure that these assessments are conducted in fair, unbiased, objective and timely manner and to avoid any perception of conflict of interest. Therefore, it is resolved that the board of the college authorizes the Registrar to schedule and administer practice assessments.

5.4 - Whereas, pursuant to bylaw s. 8(8), the Registrar must count the ballots in presence of two or more Board members; therefore, it is resolved that the Board appoints Dr. Dale Dergousoff and Ms. Barbara Buchanan.

5.5 - Whereas, further to Motion 4.34 (Board meeting May 24, 2009) and pursuant to Bylaw s. 18, the Quality Assurance is responsible for recommending mandatory continuing optometric education (COE) to the Board, and whereas requests for approval of COE credit are received by the Registrar and must be decided and administered in a timely manner, it is resolved that the Board of the College authorizes the Registrar to review continuing education programs seeking credit and approving COE credit where appropriate.



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5.6 - Whereas, the College intends to replace current Certificate of Registration (small format) with the newly designed Certificate of Registration (large format) pursuant to Bylaw s. 62(3), the Certificate of Registration (Form 9) is not required to display an expiry date; therefore, it is resolved that the Board of the College approves the issuance of the redesigned certificate of registration to be issued for the purpose of Bylaw s. 62(1) and also as a replacement of the current certificate of registration at no charge to the registrants.

5.7 - Whereas, the College intends to replace current Optometric Corporation Permit with the newly designed Optometric Corporation Permit pursuant to Bylaw s. 106(1), the Optometric Corporation Permit (Form 16) is not required to display an expiry date; therefore, it is resolved that the Board of the College approves the issuance of the redesigned Optometric Corporation Permit to be issued for the purpose of Bylaw s. 106(1) and also as a replacement of the current Optometric Corporation Permit at no charge to the registrants.

5.8 - It is resolved that the Board of the College approves 80% as a passing score for the Jurisprudence Examination. Carried

6. UNFINISHED BUSINESS

- 6.1 OE tracker in process
- 6.2 Strategic planning in process
- 6.3 PharmaNet application in process
- 6.4 Email and personal device security in process

7. NEW BUSINESS

7.1 Refund requested for late fee for 2012 registration renewal (7.1 to 7.4)

7.2 Reconstituting Committees

Pursuant to Bylaws s. 15.7, it is resolved that the Board of the College meets in Executive Session. **(11:23am)**

8. NEXT MEETING

The next Board meetings are tentatively scheduled as follows: March 31, 2012, June 2012, September 24, 2012, December 10, 2012 and AGM April 1, 2012.

13. ADJOURNMENT

The meeting was adjourned at 2:25 pm.