



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes, March 23, 2015

Approved June 18, 2015

1. CALL TO ORDER AND INTRODUCTIONS (9:00am)

Members present:

- Dr. Dale Dergousoff
- Dr. Roger Gafur
- Dr. Manbir Randhawa
- Dr. Sally Donaldson
- Dr. Joan Hansen
- Dr. Gerald Komarnicky
- Mr. David MacPherson
- Ms. Barbara Buchanan

Staff present:

- Dr. Dr. Robin Simpson, Registrar
- Stanka Jovicevic, CAO/Assistant to the Registrar

Regrets:

- Ms. Tina Dion

Dr. Dergousoff, Chair called the meeting to order at 9:00am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

2. ADOPTION OF AGENDA

It was moved, seconded and carried that the Agenda is approved as amended, to include:

- Item 4.6, Correspondence received

3. APPROVAL OF MINUTES

3.1 It was moved and carried that the Board approves the December 8, 2014 minutes as circulated.

3.2 It was moved and carried that the Board approves the December 18, 2014 conference call minutes as circulated.

4. CORRESPONDENCE RECEIVED

It was moved and carried that the Board adopts Correspondence Received, items 4.1 to 4.5 as circulated.

Action items: 4.5, the Board directs the Registrar to accept BCAO invitation;

4.6, the Board directs the Registrar to accept the meeting request from College of Opticians of BC.

5. REPORTS

It was moved and carried that the Board accepts reports 5.1 to 5.4 as circulated.

6. FINANCIAL REVIEW

6.1 It was moved and carried the Board approves the Balance Sheets as presented.

6.2 It was moved and carried that the Board approves the Income Statements as presented.

6.3 It was moved and carried that the Board approves the audited Financial Statements December 31, 2014 as prepared by Smythe Ratcliffe.

6.4 It was moved and carried that the Board rescinds motion 6.4 from December 8, 2014 meeting.



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7. UNFINISHED BUSINESS

- 7.1 OE tracker – the Board thanked Lisa Fennell and Sierra Rice of ARBO for their presentation.
- 7.2 Communication project – the Registrar provided an update.
- 7.3 Unauthorized practice of optometry - ongoing

8. NEW BUSINESS

- 8.1 In accordance with s. 8(8) of the Bylaws, it was moved and carried that the Registrar counts the ballots on April 7, 2015, in the presence of Dr. Mini Randhawa and Mr. David MacPherson.
- 8.2 In accordance with s. 25(7) of the Bylaws, it was moved and carried that current honorarium for board members and committees members remains unchanged.
 - 8.2.1 It was moved and carried that the Board Chair receives additional \$300 honorarium per quarterly board meetings.
- 8.3 It was moved and carried that the Board rescinds the 8.3 motion from December 8, 2014 meeting and replaces with the following:
The Board approves the recommendation of the Quality Assurance Committee to amend the Policies as follows: to strike the 7th and 10th paragraph from Part 1 - Place of Practice and insert the following:
In accordance with Bylaw 116 (1) (c),
 - a. A place of practice must prominently display the name and certificate of registration of every Registrant who practices there. It must not display the name or certificate of registration of any Registrant who does not personally practice there.
 - b. If a Registrant practices at more than one place of practice, the Registrant must obtain from the College a certificate for each location. A photocopy is not acceptable.
- 8.4 It was moved and carried that the Board approves the recommendation of the Quality Assurance Committee to amend the Policies, Part 1, Continuing Education Activities, Section 4, as follows: to strike "For serving the CEO/CACO as an assessor or exam question developer" and insert "For serving the CEO/CACO as an exam question developer", and also, for this activity, to strike "up to a maximum of 6 hours per year" and insert "up to a maximum of 10 hours per year".
- 8.5 It was moved that the Board approves that successful completion of NBEO be an accredited CE activity.
Action item: QA to evaluate CE activities and provide a rationale for the hours accredited per year and report to the Board by the first meeting in 2016. Motion tabled
- 8.6 It was moved and carried that the Board of the College approves automobile allowance rate of 0.55 per kilometer, as of March 23, 2015.
- 8.7 It was moved and carried that the Board of the College authorizes the Registrar to act for the Board in accordance with section 43 (4).
- 8.8 It was moved and carried that the board of the College appoints the following registrants, who have applied, as QA assessors: Drs. Amanjot Basi, Alex Kennedy, Mark Bourdeau, Samantha Bourdeau, Mona Sandhu, Whitney Henker, Anthony Huynh, Kimberly Williams, Byron Advent, Tracey Thompson and Manley March.
- 8.9 It was moved and carried that the Board of the College waives, for any time less than 3 years following the date of cancellation of the registrant registration, the reinstatement fee and a prorated portion of the registrant first registration fee equivalent to 11 of 12 months.

9. NEXT MEETING

The College board has been scheduled to meet June 18, 2015.

10. ADJOURNMENT

There being no further business, the meeting concluded at 4:00pm.