



# COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes December 12, 2010  
Approved April 18, 2011

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## **1. CALL TO ORDER AND INTRODUCTIONS (9:00am)**

### **Present:**

Dr. Dale Dergousoff, Chair  
Dr. Tanya Flood, Vice Chair  
Dr. Dr. Robin Simpson, Inquiry Committee Chair  
Dr. Kenneth Lawenda, Registration Committee Chair  
Dr. Jeffrey Mann, Quality Assurance Committee Co-Chair  
Dr. Mitra Mehin, Board Member  
Ms. Barbara Buchanan, Public member, Patient Relations Committee Chair  
Mr. David MacPherson, Public Member  
Mr. James Grey, Public Member  
Dr. Bart McRoberts, Registrar  
Jela Vuksan, Administrative Assistant

### **Absent:**

Stanka Jovicevic, CAO/Assistant to the Registrar

### **Observers:**

Dr. Sureen Bachra  
Dr. Brent Allen

### **Presentation:**

Practice Insurance by Dr. Paul Neumann

- Dr. Dale Dergousoff, Chair called the meeting to order at 9:00am.
- A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.
- Chair reminded the Board members that special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.
- Duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in courteous spirit and majority prevails, we speak with one voice and all discussions are directed towards the Chair.

## **1.1 CONFIRMATION OF AGENDA**

### **It was moved, seconded and carried that**

The Board of the College adds the following motions to the Agenda: 5.3, 5.4, 5.5, 5.6 and 5.7

The Agenda was approved with the noted additions.

## **1.2 OATH OF OFFICE, HPA 17.11 (2) administered by the Registrar, Dr. Bart McRoberts**

Elected Board Members Dr. Mitra Mehin and Mr. James Grey  
Dr. Dergousoff welcomed Dr. Mitra Mehin and Mr. James Grey for joining the College Board

## **1.3 APPROVAL OF MINUTES:**

**It was moved and carried that:**



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The Board of the College adopts the July 26, 2010 Minutes as circulated.

**It was moved, seconded and carried that:**

The Board of the College adopts the September 2, 2010 Conference Call Minutes as circulated.

**It was moved, seconded and carried that:**

The Board of the College adopts the September 23, 2010 Conference Call Minutes as circulated.

**It was moved, seconded and carried that:**

The Board of the College adopts the November 10, 2010 Conference Call Minutes as circulated.

### **2. CORRESPONDENCE RECEIVED:**

**It was moved and carried that:**

The Board of the College adopts Correspondence Received as submitted.

### **3. REPORTS:**

**Moved and carried that:**

The Board of the College accepts reports as presented.

### **4. FINANCIAL REVIEW**

**It was moved and carried that,**

The Board of the College adopts financial report as presented.

### **5. MOTIONS**

**5.1 It was moved and carried that,**

The Board of the College approves that the communications received by the College shall be deemed a complaint under s.32(1) of the *Health Professions Act* if it meets the following conditions:

- it is received in writing by the College
- the Complainant is identified by name and address
- a Registrant is identified by name
- the communication clearly intends to register a complaint

**5.2 It was moved and carried that,**

The Board continues with its ongoing support of the development and maintenance of a Canadian National Assessment in Optometry.

**5.3 It was moved and carried that,**

The Board approves the implementation of the Informal Dialogue Program (I.D.P) under the direction of the Registrar's office.

**5.4 It was moved and carried that,**

The Board defers the proposed Spectacle Prescription, Provision of Spectacle Prescriptions and Contact Lens Prescriptions policy to the next meeting.

**5.5 It was moved and carried that,**

The Board accepts the addition of Dr. Neil Paterson and Dr. Stephanie Gautier to the Quality Assurance Committee"



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### **5.6 It was moved and carried that,**

The College has a strategic plan in place and that this should be developed through a facilitated strategic planning workshop during 2011.

### **5.7 It was moved and carried that,**

The Board approves the addition of the College of Optometrists in Vision Development (COVD) to the list of the approved program provides in part 1 section 2 of the QA policy

### **5.8 It was moved and carried that,**

The Board directs the Registrar to offer the opportunity for registrants to provide their private contact information to the B CAO.

### **5.9 It was moved and carried that,**

As of January 1, 2013 the policy of the College is that CSAO or CACO be a registration requirement in British Columbia for applicants that have not previously been registered or licensed in any other jurisdiction.

### **5.10 It was moved and carried that,**

The Board of the College appoints Mr. James Gray as a new Patient Relations Committee member.

## **6. UNFINISHED BUSINESS**

6.1 The CAO to look into implementation of OE tracker into Alinity, the cost and administrative time.

## **7. NEW BUSINESS**

7.1 Policy for the provision of spectacle prescriptions - another conference call to be scheduled for review and subsequent approval.

7.2 To set up the policy related to emails and personal device security

7.3 Guidelines for the Patient Relations Committee be posted on the College website

7.4 Letter to be sent to Mr. D. Beckett re: changes in Optometrists Regulation

7.5 Registrar's and Deputy Registrar's contracts.

This topic went in camera in accordance with Bylaw 15.7(a).

## **8. NEXT MEETING**

April 18, 2011

## **13. ADJOURNMENT**

The meeting was adjourned at 4:30pm.