



COLLEGE OF OPTOMETRISTS OF BC

Board Meeting Minutes May 5, 2014
Approved June 9, 2014

1. CALL TO ORDER AND INTRODUCTIONS

Present:

Dr. Dale Dergousoff
Dr. Sally Donaldson
Dr. Joan Hansen
Dr. Manbir Randhawa, Board Member
Mr. David MacPherson, Public Member
Ms. Barbara Buchanan, Public Member
Ms. Tina Dion, Public Member
Dr. Dr. Robin Simpson, Registrar
Stanka Jovicevic, CAO/Assistant to the Registrar

In the absence of the Chair and Vice-chair, Mr. David MacPherson, Acting Chair, called the meeting to order at 9:16am. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business. This meeting was conducted in accordance with Robert's Rules, pursuant to Bylaw 26. Special rules were adopted that limit discussion to 3 minutes per person during the first round of debate and to 2 minutes per person during the second round.

The duty of the College is to be fair, objective, unbiased and transparent in all of our considerations. We make policies to serve the regulatory functions of the College and act in the public interest. The Board works in a courteous spirit and the majority prevails; we speak with one voice and all discussions are directed towards the Chair.

2. ADOPTION OF AGENDA

- 2.1** It was moved, seconded and carried that the Agenda is approved as amended to include:
- 4.3 Job Description, Registrar/Framework for annual performance review/Proposed budget for consultan (*in private*)
 - 4.4 Discipline Committee members application for one time exemption from honorarium policy.
 - 5.1 Committee review

3. ELECTION

3.1 It was moved and carried that the Board elects Dr. Dale Dergousoff to serve as Chair of the Board for a term of one year.

3.2 It was moved and carried that the Board elects Mr. David MacPherson to serve as Vice-chair of the Board for a term of one year.

3.3 It was moved and carried by special resolution that Dr. Gerald. Komarnicky, who is eligible under s. 4, is appointed a member of the board until the next election.



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4. UNFINISHED BUSINESS

4.1 Amendment to Schedule E:

It was moved and carried that the Board tables this matter until the next meeting.

4.2 Strategic work plan

Action item: Dr. Hansen to assist Administration with review of copy for new website
Mr. MacPherson to assist the Registrar to develop a reporting format for the strategic work plan

4.3 Job Description, Registrar/Framework for annual performance review/Proposed budget for consultant

As this item involves personnel matter, it was moved and carried that the Board, with the inclusion of the Registrar and the CAO, goes in private session, in accordance with Bylaws, s. 15.7(c).

The Board resumed open session at 11:40 noting that:

It was moved and carried that the Board approves the Registrar Job Description as circulated.

It was moved and carried that the Board approves the framework for annual performance review-Registrar and proposal of Patricia Gibb, Inc., as circulated

Action item: The Chair to advise the Registrar, by letter which includes the appropriately formatted job description, that this is the new job description which will inform the Registrar's annual performance review.

4.4 It was moved and failed that the Board approves a one-time exemption for a Discipline Committee member to the honorarium policy.

5. NEW BUSINESS:

5.1 Committee review - Tabled to the next meeting

6. NEXT MEETING

It was moved and carried that the Board of the College approves a teleconference on May 14, 2014

7. ADJOURNMENT

The meeting was adjourned at 4:35 pm.